

REED CITY AREA PUBLIC SCHOOLS

Reed City, Michigan

Minutes of the Finance Committee of the Whole

May 8, 2017

5:15 p.m.

Call to Order

The Finance Committee of the Whole of the Reed City Area Public Schools Board of Education was called to order by President Derrick Bookwalter at 5:15 p.m. on Monday, May 8, 2017, in the Porteous Academic Center.

Roll Call

Members Present: Members Bookwalter, Fuller, Goodman, Johnson, Kailing, and Wirth

Members Absent: Member Proefrock

Others Present: Superintendent Webster, Recording Secretary Busch, Business Manager Gray, 5 staff members and 2 members of the public.

Approval of Agenda

Motion by Member Wirth, seconded by Member Goodman, to approve the agenda as presented.

Motion carried unanimously.

Public Participation

Thank you notes from Pam Bloom and Dawn Hilliard were read by Secretary Johnson.

Review of Financials

Treasurer Fuller reviewed the financial reports with the board. Inquiries were as follows:

General Fund

147436	Gerber Construction	Installed White Boards	Title 1 Purchase; Gen. Fund Installation
147340	Hurst Mechanical	Length of Contract	Mr. Lewis will provide a contract expiration date
147438	T. Koopman (Amazon)	Reimbursement	Reading books
147367	A. Lockhart (Cinema)	Special Education Trip	Life skills
147409	M. Price	CSAA	Travel reimbursement
147346	Thrun Law Firm	Legal Services	Annual retainer \$1,950.00

Athletics, Community Education, Food Service and Jewell Scholarship accounts were reviewed without question.

New Business

The Board reviewed and considered the following items:

- Resolution for Designating District’s MOISD Election Representative
Member Wirth stated that she would be available to cast the vote on RCAPS behalf.
- MOISD Budget Assumptions
The MOISD Budget Assumptions were reviewed by the Board. Member Kailing brought forth information regarding the new Meceola Tech Program as discussed at a recent MOP Co-Op meeting. The board would like to invite MOISD Representatives Thompson and Raby to the next available meeting for additional information.

- 2017-2018 Calendar
The RCEA has agreed to the calendar. This will be ratified by the Board at the next week's meeting.
- 2017-2018 Food Service Contracts
After discussion, the Board requested more information on Chartwells' operational costs and profit margins. Business Manager Gray will provide additional information prior to Monday's contract renewal vote.
- Resignation of high school secretary
- Technology Infrastructure Recommendation
Mr. Griffin presented an overview of the bids as well as his recommendations to the Board. Mr. Griffin has been working with Mr. Washington from GMB on the eRate Proposal which included the following bid awards:

▪ Network Wiring and Installation	Amcomm
▪ Network File Servers and Installation	Sehi
▪ Uninterruptable Power Supplies	Amcomm
▪ Network Equipment and Installation	Secant

Due to a deadline for filing grant information and potential cost savings, it was requested the Board act on the recommendation as provided.

Motion by Member Kailing, with support by Member Wirth, to award the technology bids as presented.
(see attached Memorandum)
Motion carried unanimously.

- 2017-2018 Salary Recommendations
Mr. Webster presented his salary recommendations for the 2017-2018 contract year. After much discussion, the Board requested comparative salary information with similar positions throughout the MOISD. In addition, through this discussion, it was the consensus of the Board not to split the administration at the elementary school. The principal and assistant principal positions will remain as currently established.

Also under New Business was the Board's review and discussion of creating a safe and secure entrance, as well the location, of central office.

Motion by Member Fuller, with support by Member Johnson, for approval of option #3 safe and secure entrance to include a buzzer and camera system at Central Office in its present location.

A roll call vote was taken with the following results:
 AYES: Members Fuller, Johnson, Kailing, Wirth, Bookwalter
 NAYS: Member Goodman
 ABSENT: Member Proefrock

Motion carried.

Superintendent Update

The superintendent stated that the school property extends approximately 10 feet beyond the fence line on the east side of the football field. The city stated that future bleacher installation may extend up to the property line. In light of this information, it was the consensus of the Board to proceed with a survey of the property line in lieu of the asphalt/cement project for end zone bleachers.

Mr. Webster brought custodial bids to the Board for consideration with a request for action at next week's meeting.
(see attached custodial bid recommendation)

Other

Mr. Webster supplied the Board with a proposed contract addendum. (*see attached*)

President Bookwalter called for a five minute recess at 7:15 p.m.

The Board reconvened at 7:21 p.m.

After much discussion, the Board consensus was as follows:

- Proposal 1 is not an option
- Proposal 2: The proposed contract addendum would be acceptable if changed to a 3.5% raise, provided there is no just cause.

A decision will be tabled to next week's meeting.

Member Wirth brought forth discussion of a Board Retreat. Ms. Busch will gather information for the Board on conducting a retreat.

Adjournment

The meeting adjourned the meeting at 7:47 p.m.